PowerSkills Professional Development Courses

For group sizes up to 30 people

2-Day Courses

- Building Successful Customer Relations
- □ Change Management Insights and Skills
- Coaching and Mentoring Skills
- □ Conflict Management: Styles, Cultural Norms Conflicts and Resolutions
- $\hfill\square$ Conflict Resolution: Facilitating of Forgiveness at Work
- □ Critical & Creative Thinking
- □ Crucial Conversation Skills
- Dealing with Difficult People
- Developing and Sustaining Effective Partnerships
- □ Effective Interpersonal Communication
- □ Effective Performance Management
- Emotional Intelligence in the Workplace
- □ Leading Regardless of Level
- □ Managing Mature Relationships at Work
- Managing Organizational Transitions
- □ Managing Stress, Burnout and Compassion Fatigue
- D Power, Persuasion, Influence and Negotiation Skills
- Organization and Time Management
- □ Strategic Thinking and Problem Solving
- □ Succession Planning Fundamentals
- □ Team Building and Group Work Skills

3-Day Courses

- Building and Leading Effective Teams
- Business Communication Boot Camp
- Conflict Management: Sources of Conflict and Strategies for Prevention and Management
- □ Effective Briefing and Presentation Skills
- □ Effective Meeting, Partnering Up & Team Building
- □ Facilitation and Public Speaking Skills
- □ Leadership Skills for Non-Managers and Aspiring Leaders
- Organization Culture and Climate Change
- □ Strategic Thinking, Planning and Problem Solving
- □ Team Up: Addressing all Aspects of Team Development and Team Engagement
- □ Transformational Leadership: Driving Deep Provocative Change within Every Leader
- U V Stands for More Than Victory: Values, Virtues, Vision and Vestiges at Work
- □ You've Got Style: Managing Leadership, Communication, Conflict, Learning & Work Styles at Work

4-Day Courses

- Becoming a Diversity Change Agent
- D Becoming a Leadership Star: Spirited, Servant, Situational, Strategic Leadership
- Mentor Program Certification
- □ Training the Trainer Skills

5-Day Courses

- □ Experienced Supervisor Training
- □ Introduction to Supervision

PowerSkills Training & Development, Inc.

www.yourpowerskills.com Ph. 1-619-517-6299 yourpowerskills@gmail.com